

ROCKPORT SCHOOL COMMITTEE MEETING
MINUTES OF OPEN MEETING
Wednesday, January 3, 2018

Chairperson Colleen Coogan called the regular meeting of the Rockport School Committee to order at 7:00 p.m. in the MS/HS Library. Present were Nicole Altieri, Colleen Coogan, Mary Porter, and Heather Nelson, Rebecca Sly was absent. Also, present were Superintendent Robert Liebow and Recording Secretary Ingrid Keating.

I. Opening of Regular Meeting

A. Approval of Minutes

Motion: Nicole Altieri motioned to approve the regular minutes as presented from December 3, 2017.
Seconded: Mary Porter seconded the motion.
Vote: The motion carried 4-0.

B. Personnel Actions N/A

II. Community Participation

A. Student Advisory Representative N/A

B. Public Participation N/A

III. Discussion and Recommended Action

A. Foreign Language Presentation Reschedule to 1/17/2018

B. Federal Grants Controls and Procedures Development

Director of Student Services and Business Manager June Sanfilippo explained that a new federal grant guideline requires procedures and manuals for the monitoring of federal grants funds. Ipswich Public Schools has shared their manual to help delvelope one for Rockport Public Schools

Motion: Nicole Altieri motioned to allow the Director of Student Services and the Business Manager, under the supervision of the Superintendent to establish internal daily controls and procedures documents for the monitoring of Federal Grant funds and if deemed necessary, permission to establish manuals for any other Departments or Programs that may require such guidelines in the future.
Seconded: Heather Nelson seconded the motion.
Vote: The motion carried 4-0.

C. School Committee Goals

Chairperson Colleen Coogan presented edited School Committee Goals for the board to review.

D. Northshore Education Consortium

Motion: Heather Nelson motioned to approve the addition of the Ipswich Public Schools as a member to the Northshore Education Consortium (NESC).
Seconded: Nicole Altieri seconded the motion.
Vote: The motion carried 4-0.

Chairperson Colleen Coogan recommended that discussions, through our Director of Student Services, be held to review the services our students are receiving and also have the director of the NESC come and discuss their programs.

E. Fieldtrip

Motion: Mary Porter motioned to approve the Jazz Competition field trip to North Hempstead, Long Island, NY, from 1/19/2018 to 1/21/2018.
Seconded: Nicole Altieri seconded the motion.
Vote: The motion carried 4-0.

F. Policy revise/review

Policy Subcommittee members Colleen Coogan and Heather Nelson reported that the following policies can be removed since they are now covered in other policies:

File DJG: Vendor Relations
File IJJ: Textbook Selection and Adoption
File IJK: Supplementary Materials Selection and Adoption
File IJM: Special Interest Materials Selection and Adoption

The following had its first reading for adoption, will go to Director of Student Services for review:
File IHBAA: Observation of Special Education Programs

G. Warrants and Payroll

IV. Information and proposals

A. School Council Update N/A

B. Donations

New England Biolabs Corporate Donation Committee - \$1,500 to be used for science and technology programs in the elementary school.

Friends of Seacoast - \$100 donation to the music department.

Ed and Cynthia Joyce - \$100 Donation to the music department.

Susan Kielinen – donated an accordion and sheet music to the music department.

The DeRosa Family doated a guitar and banjo to the music department.

Robert and Lillian Welcome donated \$350 for music lesson scholarships.

Francis & Rebecca Aliberte - \$100 donation to the music department

Pauline Coulter - \$100 donation to the music department.

Mr. & Mrs. Herbert Meiselman - \$100 to support the “Lunch Box Fund”

Cindy Sharfstein - \$100 to support the “Lunch Box Fund”

C. Updates

Sub-committees:

Policy Sub-committee (see above)

D Other Business

Supintendent Liebow explained the timeline for the Middle School Principal Search. He will also be recommending one candidate, out of four request, to grant a sabbatical leave at the next school committee meeting.

V. Correspondence

VI. Future Agenda Items

- A. Foreign Language Presentation (1/17)
- B. Superintendent’s Report/FundFlow (1/17)
- C. Sabbatical requests (1/17)
- D. Student Services Presentation (2/7)

E. Goals Superintendent & SC (??)

VII. Calendar

- A. January 17, 2018, regular meeting
- B. March 7, 2018, regular meeting
- C. TBD, IT Review/"Vision of RPS" at Selectmen's Meeting – Town Hall

VIII. Executive Session

Motion: Mary Porter motioned to adjourn the regular meeting at 8:22 p.m.
Seconded: Nicole Altieri seconded the motion.
Vote: The motion carried 4-0.

Respectfully submitted,

Robert Liebow
Superintendent of Schools