

ROCKPORT SCHOOL COMMITTEE MEETING
MINUTES OF OPEN MEETING
Wednesday August 23, 2017

Chairperson Colleen Coogan called the regular meeting of the Rockport School Committee to order at 7:00 p.m. in the MS/HS Library. Present were Nicole Altieri, Colleen Coogan, Mary Porter, and Rebecca Sly, Heather Nelson was absent. Also, present were Superintendent Robert Liebow and Recording Secretary Ingrid Keating.

I. Opening of Regular Meeting

A. Approval of Minutes

Motion: Mary Porter motioned to approve the regular minutes from June 14, 2017
Seconded: Nicole Altieri seconded the motion.
Vote: The motion carried 4-0.

B. Personnel Actions

Breton, Linda (HS SPED TA)
Brousseau, Tanya (RES SPED Assessment) Rash
Cremin, Sheila (RMHS Psychologist)
Dann, Meghan (MS SPED TA)
DeBenedette-Reily, Larissa (EL Tech) Sullivan
DelTorchio, Terri (Custodian)
Duffill, Mercy (RMHS Team Chair)
Finley, Linda (Cook)
George, Dana (RMS SPED Teacher) Merry-Berry
Gould, Nick (.4 FTE MS Drama) Tarr
Hale, Margaret (Bus Driver)
Hall, Brett (MS Dean)
Hare, Jamie (1 YR HS SPED Teacher) Luster
Harvey, Karen (.2 MS Spanish)
Hensler, Emma (RHS English Teacher) Cocuzzi
Jylkka, Danielle (Gr 5 one year) Tibert on leave (Whitley moved to 4 left 5 open)
Lyman, Peggy (RES SPED Teacher) Dineen
Lucido, Connie (EL TA)
Luster, Ann-Marie (HS Dean)
Marshall, Tasha (RES Integrated Pre-school Teacher) 2nd room
McNiff, Catherine (.4 HS Social Studies) remaining FTE
Merrill, Samantha (MS Counselor)
Murphy, Heather (RHS Guidance) Vaughan
O'Brien, Christine (RES Gr. 2 1 yr) extra
O'Connell, Bridget (EL Psychologist) transfer
O'Neill, Pam (HS TA)
Rich, Amy (MS Clerk)
Richard, Kimberly (1 yr MS Reading/SPED)
Sclafani, Bill (RHS Social Studies) Dineen (Keim 1.0 from Cooney)
Seavey, Julia (.425 MS French)
Senn-Horne, Heather(.6 MS Reading Teacher/ .4 TA) Washburne
Sheehan, Bridget (RES Gr 2) (Troumbour)
Siamasko, Amy (MS SPED Teacher)
Silva, Amanda (HS TA)
Weaver, Dana (EL TA) + (.2 EL Music-before school)
Welch, Kaitlyn (MS TA)
Wilson, Courtney (HS Counselor)
Wright, Karen (MS Technology)Esposito
Wright, Martha (Director of Student Service) McGovern

II. Community Participation

- A. Student Advisory Representative N/A
- B. Public Participation N/A

III. Discussion and Recommended Action

A. Food Services Update

Food Service Director Abbey Pellitier reported that the grant funded “Scratch Kitchen” at the elementary school cafeteria passed inspection today and they will be ready to start cooking on the first day of school. Committee member Mary Porter was pleased with the welcome back email Ms. Pellitier sent out to families. Ms. Pellitier will update the Nutrislice app, train staff and cooks to prepare for the school year. The food services balance is in the black. Ms. Pellitier will attend the school open houses as suggested.

B. Strategic Plan Review

Superintendent Liebow presented an updated strategic plan through FY19, he will add the ability to see who completes the deliverable and who is the contact. He will send out to Administrators and faculty for comments by the second week of school. Committee member Nicole Altieri received feedback from elementary parents that the elementary is good at remedial services and math, but not at enrichment. Mr. Liebow reported that Elementary Math Interventionist Robyn Tibert would like to add more math enrichment for the gifted and talented students. Mr. Liebow explained that the first column is the goal, second column is how it will work in the classroom and the third column is how the community supports the objective. The plan back to school committee after comments are received.

C. Support Staff MOA’s

Motion: Rebecca Sly motioned to approve the following MOAs as presented:

- RTA Team Chair- Out of District Placement Meetings – One Year Stipend
- RTA Team Chair Stipend Addendum (revised)
- RTA SEI Endorsement
- RTA Paid Professional Development
- RTA Chris Fauci Mentor
- RTA Creation of Counselor position
- Support Staff – Peter Verga
- Support Staff – Certified Reading Tutor/Paraprofessional
- Support Staff – HS Guidance Administrative Secretary – Evening Responsibilities

Second: Mary Porter seconded the motion.

Vote: The motion carried 4-0.

D. Job Description

Motion: Mary Porter motioned to approve the Counselor and Cafeteria Cook job descriptions as presented.

Second: Rebecca Sly seconded the motion.

Vote: The motion carried 4-0

E. Superintendent & School Committee Goals

Superintendent Liebow reviewed his goals for the 2017-2018 school year. The school committee suggested that the elementary principal have an experienced principal mentor this year but that it is not required. They would also like Mr. Liebow to continue to promote the town/school budget when meeting with various town committees.

Motion: Nicole Altieri motioned to approve the superintendents FY18 goals.
Second: Rebecca Sly seconded the motion.
Vote: The motion carried 4-0.

E. Policy Review/Proposals

The school committee had the first reading for policy File: GCF Professional Staff Hiring.

F. Warrants and Payroll

IV. Information and proposals

A. School Council Update N/A

B. Donations

Institution for Savings donated \$5,000 towards the solar panel project for the greenhouse.
Brace Cove Foundation donated a grant for \$23,000 for installation of proper equipment in the elementary kitchen and training staff for the expansion of scratch cooking.
Educational Foundation for Rockport, Inc. donated \$5,000 towards the solar panel project for the greenhouse.

C. Updates N/A

D. Other Business N/A

V. Correspondence

VI. Future Agenda Items

- A. Superintendent's Report/FundFlow
- B. Opening of School Report (9/6)
- C. Capital Improvement Requests (10/4)
- D. MASC/AYP (10/18)
- E. Strategic Plan (10/18)

VII. Calendar

- A. September 6, 2017, regular meeting
- B. September 20, 2017, regular meeting

VIII. Executive Session N/A

Motion: Mary Porter motioned to adjourn the regular meeting at 9:07 p.m.
Seconded: Nicole Altieri seconded the motion.
Vote: The motion carried 4-0.

Respectfully submitted,

Robert Liebow
Superintendent of Schools