

ROCKPORT SCHOOL COMMITTEE MEETING
MINUTES OF OPEN MEETING
Wednesday November 2, 2016

Chairperson Martha Morgan called the regular meeting of the Rockport School Committee to order at 7:00 p.m. in the MS/HS Library. Present were Colleen Coogan, Martha Morgan, Rebecca Sly and Mary Porter, Heather Nelson arrived at 7:07pm. Also, present was Superintendent Robert Liebow and Recording Secretary Ingrid Keating.

I. Opening of Regular Meeting

A. Approval of Minutes

Motion: Mary Porter motioned to approve the regular minutes, from October 19, 2016.
Seconded: Rebecca Sly seconded the motion.
Vote: The motion carried 4-0.

B. Personnel Actions

RESIGNED:	Guy Fiero	MS Teacher Assistant	November 10, 2016
RETIRE:	Denise Greel	EL Teacher Assistant	June 30, 2018
	Gini Nangle	Payroll Clerk/Data Compliance	June 30, 2018
APPOINTED:	Cynthia Theriault	Long-Term Sub Bus Driver	Oct 17, 2016 to EOY

II. Community Participation

A. Student Advisory Representative N/A

B. Public Participation N/A

III. Discussion and Recommended Action

A. Field Trip requests

Motion: Rebecca Sly motioned to approve the two night out of state MS Ski Club fieldtrip to Stowe, VT in February 2017.
Seconded: Colleen Coogan seconded the motion.
Vote: The motion carried 5-0.

Motion: Colleen Coogan motioned to approve the addendum to the previously approved trip to France to ðco-opð with students and their teacher from Lynnfield High School.
Seconded: Mary Porter seconded the motion.
Vote: The motion carried 5-0.

B. Rockport Green Community Committee

Rockport Green Community Committee members Bruce Reed and Jim Waddell reported that after a complete audit of the school buildings this summer, their committee is focusing on the heating and ventilation system in the school buildings. The auditorium, Rowell gymnasium, RMHS cafeteria and the Elementary gym will be the first to be considered for updating. After the committee receives approval of the ðGreen Communities Designationð there should be up to \$190,000 in grants available to get started on projects. Their strategy is to focus on the projects that will have the most savings once completed.

Motion: Colleen Coogan motioned to adopt the Energy Reduction Plan and Fuel Efficiency Vehicle Policy as part of the Rockport's Green Communities Designation program.
Seconded: Mary Porter seconded the motion.
Vote: The motion carried 5-0.

C. Administrative Budget Presentation

Superintendent Liebow presented an Administration Proposed Budget. This budget is 2.75% over the current FY17 budget. If the town will support this increase and create an appropriate funding plan, then he anticipates that an override will not be needed until FY20. Mr. Liebow explained each department breakdown.

D. 3 Year Strategic Plan Review

Mr. Liebow has finalized the 3 Year Strategic Plan with deliverables through the first year. Martha Morgan suggested adding the financial impact for each action, Mr. Liebow will work on adding that feature.

Motion: Heather Nelson motioned to approve the 3 Year Strategic Plan as presented
Seconded: Rebecca Sly seconded the motion.
Vote: The motion carried 5-0.

E. EL Student Handbook

The school committee reviewed the final version of the Elementary Handbook and suggested that formatting be reviewed, check page numbers with Table of Contents, be sure appendices line up with current policies, and add information on inclusion of psychologists.

F. Policy Review/Proposals

The policy sub-committee presented a first reading for Policy File AC Non-Discrimination and Harassment and Policy File GBEBBA Staff Conduct with Students.

Motion: Mary Porter motioned to approve the reviewed Policy File CC Organizational Units and structural Relationship and changes and update to the organizational chart.
Seconded: Heather Nelson seconded the motion.
Vote: The motion carried 5-0.

G. Warrants

Motion: Rebecca Sly motioned to approve the warrants as presented, relating to payroll, tuitions, and Food Service.
Seconded: Colleen Coogan seconded the motion.
Vote: The motion carried 5-0.

IV. Information and proposals

A. School Council Update N/A

B. Donations N/A

C. Updates

Sub-committee reports: N/A

V. Correspondence N/A

VI. Other Business

VII. Future Agenda Items

- A. Superintendent's Report & Fund/Flow (11/16)
- B. Budget Workshop/Public Participation (11/16)
- C. Budget presentation to Selectmen (TBD)

- D. Website Review (12/7)
- E. Curriculum Review Cycle (12/7)
- F. EL Math Program Review (1/4)

VIII. Calendar

- A. November 16, 2016, Regular Meeting
- B. December TBD, 2016, Budget Presentation to the Selectmen
- C. December 7, 2016, Regular Meeting

VIV. Executive Session

Motion: Colleen Coogan motioned to adjourn the regular meeting at 9:41 p.m.
Seconded: Mary Porter seconded the motion.
Vote: The motion carried 5-0.

Respectfully submitted,

Robert Liebow
Superintendent of Schools