



Bi-County Collaborative
Making It Possible

Dr. Arlene Grubert, Executive Director

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Board of Directors Meeting
September 20, 2018

Members

In attendance: Mr. Peter Marano, Bellingham
Dr. Jason DeFalco, Blackstone-Millville
Dr. Amy Berdos, Foxborough
Ms. Karen Crebase
Mr. Paul Zinni, King Philip
Dr. Kevin McIntyre, Milford
Dr. Allardi, Chair, Norfolk
Mr. Scott Holcomb, North Attleboro
Dr. Baeta, Norton
Mr. Raiche, Plainville
Dr. Frank Tiano, Uxbridge
Dr. Lincoln Lynch, Walpole
Dr. Cameron, Wrentham

Absent: Mr. David Sawyer, Attleboro
Dr. Lisha Cabral, Easton
Dr. Sara Ahern, Franklin
Ms. Teresa Murphy, Mansfield
Mr. Robidoux, Swansea
Mr. Stephen Dockray, Tri-County

Present: Dr. Grubert, Executive Director
Ms. Ciccone, Director of Finance & Operations
Mr. Joseph Meichelbeck, Treasurer

The meeting was called to order by Dr. Allardi, at 12:00 p.m.

Welcome New Board Members

Dr. Grubert welcomed new board members Dr. Jason DeFalco from Blackstone-Millville, Mr. Paul Zinni from King Philip, Ms. Karen Crebase from the new member district Hopedale, and Dr. Frank Tiano from the new member district Uxbridge.

I. ACTION MATTERS

A. Nomination and Election of Chair and Vice Chair

Motion by Dr. Baeta, seconded by Mr. Marano, to nominate and elect Dr. Allardi as Chair for the 2018-2019 school year. The motion passed unanimously.

Motion by Dr. Baeta, seconded by Mr. Marano, to nominate and elect Dr. Cameron as Vice Chair for the 2018-2019 school year. The motion passed unanimously.

B. Approval of Board Minutes: May 11, 2017

Motion by Dr. Cameron, seconded by Dr. Lynch, to approve the regular session minutes of May 11, 2018. The vote to approve was unanimous of those present, with one abstention by Mr. Zinni.

C. Employee Appointments/Resignations/Leaves of Absence

Motion by Mr. Holcomb, seconded by Dr. McIntyre, to approve Employee Appointments/Resignations/Leaves of Absences as written. The motion passed unanimously.

D. Executive Director's Evaluation

Dr. Allardi presented an overview of the Executive Director's exemplary evaluation. She provided the board with some highlights of Dr. Grubert's accomplishments, goals, and strengths for the year. Accomplishments included opening a new public day school, focusing on improving curriculum, instruction and assessment across all BICO programs, review of class schedules for high school students, increasing enrollments, adding member districts, and maintaining strong communication with the Board of Directors.

Motion by Dr. Lynch, seconded by Dr. Berdos, to accept the Executive Director's 2017-2018 evaluation. The vote to approve was unanimous of those present, with one abstention by Mr. Zinni.

E. Treasurer's Evaluation

Dr. Allardi and Dr. Grubert presented an overview of the Treasurer's exemplary evaluation. Mr. Meichelbeck has provided knowledge, accessibility, and financial oversight which have supported the growth of Collaborative.

Motion by Mr. Raiche, seconded by Dr. Lynch, to accept the Treasurer's evaluation. The vote to approve was unanimous.

II. INFORMATIONAL MATTERS

A. School Opening Report

Dr. Grubert presented the School opening report. Bi-County Collaborative opened with 220 students which is an increase of 25 students compared to the previous school year. Two new programs were added; A Specialized Language Based Program opened at the Martin School in North Attleboro and The Specialized Elementary Learning Center opened at Summit located at 2140 Providence Highway. Dr. Grubert also provided an update on the Strategic Plan which included multiple objectives in each goal area being accomplished. The discussion continued to include the Professional Development current offerings and plans which include SEI courses to be offered at the main office in Franklin, the third annual SCRO Behavioral Health Symposium in December, a full day PD in November on Increasing Educator Effectiveness through Strengthening of Equity & Inclusive Practices, and a series of graduate courses on the impact of trauma on learning in partnership with Lesley University.

Dr. Grubert and Ms. Ciccone provided an update on the transportation provider, Van Pool. The opening of school was not as efficient and smooth as the past two years. There have been many incidents of a lower level of service than previously experienced by the network. The Board expressed concern about the lower than the normal quality of service. Dr. Grubert and Ms. Ciccone are communicating with Van Pool almost daily to discuss concerns from member districts and monitor resolutions. A meeting is scheduled for Oct. 4th with the Business managers and Van Pool to discuss problems with the opening of school transportation, recruiting practices and CORI's. The Board requested to be informed, at the next Board meeting, of the outcome from the next Business Manager meeting that Van Pool is attending.

B. FY 19 Sub Committees

FY20 Budget: Dr. Joseph Baeta, Ms. Teresa Murphy, Dr. Lincoln Lynch, and Mr. Paul Zinni

Summit Playground and Space Needs: Dr. Amy Berdos, Mr. Scott Holcomb, Mr. David Raiche, and Dr. Frank Tiano

Policy: Ms. Karen Crebase and Dr. Kevin McIntyre

Evaluation: Dr. Ingrid Allardi, Dr. Allan Cameron, and Mr. Peter Marano

C. FY 18 Financial Update

Ms. Ciccone presented the FY18 financial summary which included the expanded balance sheet, Consolidated Statement of Revenue and Expenditures, and the Statement of Activity of the Bi-County Collaborative Retiree Trust.

D. Policy Revisions-First Reading

Dr. Grubert presented the first reading of the Policy Manual Revisions- Filing Charges with Police, Media Access to Students, and Continuing Education. A general discussion took place about the policies and member district practices and experiences.

Bi-County Collaborative does not discriminate on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, or disability.

E. Strategic Plan Date Revisions

Dr. Grubert supplied and reviewed the Strategic Plan covering time frame and action step updates.

F. Other

III. ROUTINE MATTERS

- A. Approval of Payroll Warrants**
- B. Approval of Bill Warrants**

IV. ADJOURN

Motion by Dr. Cameron, seconded by Dr. Lynch, to adjourn the open session meeting at 12:49 and go into executive session for the purpose of discussing contract negotiations with the Executive Director and reconvene in open session. The motion passed unanimously.

V. OPEN SESSION

The meeting was called to order by Dr. Allardi, at 1:05 p.m.

A. Vote on Executive Director contract provision

Motion by Dr. Baeta, seconded by Dr. Lynch to authorize a 2% performance increase, above COLA, based on the exemplary performance evaluation of the Executive Director. The motion passed unanimously.

Motion by Dr. Baeta, seconded by Dr. Lynch, to adjourn the open meeting 1:06 p.m. The motion passed unanimously.