



PARENT/GUARDIAN LETTER

CONSENT TO DELIVER MEDICATION IN SCHOOL

Dear Parent/Guardian:

We would like to inform you of the policies that have been put in place to ensure the health and safety of children needing medication during the school day.

All school districts require that the following forms must be on file in your child's health record before we begin to give any medicine at school:

1. Signed consent by the parent or guardian to give the medicine: Please complete the enclosed consent form and
2. Signed medication order: The written medication order form should be taken to your child's licensed prescriber (your child's physician, nurse practitioner, etc.) for completion and return to the school nurse. This order must be renewed as needed and at the beginning of each academic year.

You or a responsible adult whom you designate should deliver medicines to the school in a pharmacy or manufacturer-labeled container. Please ask your pharmacy to provide separate bottles for school and home. No more than a thirty-day supply of the medicine should be delivered to the school. Your child is not to carry any medications to or from school.

When your child needs a medicine to be given during the school day, please act quickly to follow these policies so we may begin to give the medicine as soon as possible. Thank you for your help.

Sincerely,

Nancy Whitehouse, RNC
Certified School Nurse Manager

Attachments: Written Parent/Guardian Consent
Medication Order