

	<h1>AUBURN PUBLIC SCHOOLS</h1> <h2>Auburn Middle School</h2> <h3><i>Student and Parent / Guardian iPad Agreement Form and Insurance Policy</i></h3>
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Student's Name:	Grade:
Parent's Name:	
Home Address:	Town:
Phone Number:	

Students in grades 6 through 12 in the Auburn Public Schools are issued an iPad for their educational use for the 2017-2018 school year. As a District, we believe that providing iPads to our students enhances their educational experience and provides increased opportunities for learning.

Each student and parent/guardian is asked to read this form carefully and initial next to each statement, as indicated. All families will be required to purchase a mandatory insurance policy at the cost of \$50.00 per iPad. The complete insurance policy is included in this document.

Use, Proper Care and Precautions

	Student Initials	Parent/Guardian Initials	
1			I/We understand that the iPad, case and charging equipment are the property of the Auburn Public Schools.
2			I/We understand that the student, with the support of the parent, is responsible for the daily care and maintenance of the iPad. Care should be taken when transporting the iPad in backpacks, bags or via other means to ensure that no damage occurs.
3			I/We understand and agree to abide by the rules and regulations of the APS Technology Acceptable Use Policy. Failure to do so will result in disciplinary action.
4			I/We understand that the iPad will be returned at the District's discretion for upgrades and maintenance.
5			I/We understand that I/we must report all iPad damages or the theft/loss of the device to the building designee immediately, with a police report filed for any theft. Attempts should be made to locate any lost iPad through the Find My iPad app found at www.icloud.com .
6			I/We understand that the iPad must be in an acceptable case, provided by the District, at all times as a reasonable precaution against damage. Damage caused to iPads not secured in a District-provided case will not be covered by the insurance policy.

7			I/We understand that all students must have their fully charged iPad device with them each day for every class. Charging materials should remain at home to decrease loss and theft.
8			I/We understand that the iPad, case and charging materials must be returned to the District prior to withdrawal, if the student leaves the Auburn Public Schools prior to the end of the school year. Failure to return the device in acceptable condition will result in a report to the Auburn Police Department.

Auburn Public School (APS) iPad Agreement Principles

The Auburn Insurance Policy will cover your iPad against a variety of losses and accidental damage. We encourage you to read this easy to understand document.

The words you, your, and yours mean the person(s) or organization(s) named as the Named Insured on the “Auburn iPad Insurance Policy Declarations” page. We, us, our, and ours mean the company as indicated on the “Auburn iPad Insurance Policy Declarations” page providing this coverage.

Your policy includes an **Insuring Agreement**, which is an explanation of “What to Do If You Have a Loss or Accidental Damage,” and general rules and conditions. The coverage, serial numbers and limits of insurance provided by your policy and your premium are displayed in items shown on your declarations page.

Intentional damage of any kind is **not** covered by this insurance policy. Furthermore, the insurance policy will **not** cover any damage occurring while the iPad was not properly stored in the District-provided case.

The Insuring Agreement

Limit of Insurance: The limit of insurance for your coverage, as shown on the “Auburn Insured Policy Declarations” page, applies to all issues arising from any two covered events or one theft during one policy period.

What This Agreement Covers: We will cover direct physical loss caused by accidental damage, fire, flood, vandalism, natural disasters and power surge due to lightning occurring during the policy period to the iPad, including items entrusted to you, worldwide, as long as the items were in your possession and reported to us.

The policy will also cover accidental damage, caused by normal and intended use of the equipment. This includes accidental instances resulting in a broken or cracked screen.

We will also cover malfunction of the device that arises naturally and through no fault of the user.

LOSSES WE WILL NOT COVER:

Intentional Acts: We will **not** cover loss or damage caused by your intentional damage or destruction of property covered under this policy. Intentional damage to the iPad is not covered and will result in the

user being assessed the full value of the iPad and may result in discipline consistent with damaging of school property.

Corrosion & Rust: We will not cover loss or damage caused by or resulting from corrosion, rust or changes in humidity or temperature.

Dishonest Acts: We will not cover loss or damage caused by your dishonesty or anyone acting on your behalf. Nor do we cover any loss or damage arising from your illegal acts, whether committed alone or in collusion with others. However, if the loss or damage is caused by an act arising out of a pattern of criminal domestic violence and the perpetrator of the loss is criminally prosecuted for the act causing the loss, this exclusion does not apply to an otherwise covered loss suffered by another insured who did not cooperate in or contribute to the act that caused the loss.

Electrical Breakdown: We will not cover loss or damage to electrical equipment caused by electricity other than lightning. This includes damage arising from using charging materials that are not Apple certified.

Theft From An Unattended Vehicle: We will not cover loss or damage that is caused by or resulting from theft from an unattended vehicle except when it is securely locked, its windows are fully closed, and there is visible evidence that entry into the vehicle was forced.

Theft Without a Police Report: We will not cover loss or damage that is caused by or resulting from a theft without a police report being provided. We will also not cover any more than one theft per policy period.

Unexplained Loss: We will not cover loss or damage caused by your inability to locate an item of property unless a reasonable explanation as to what might have happened supports that the property was stolen. If your property was stolen, you are required to notify the local police immediately as well as the Auburn Public Schools within 72 hours of its disappearance. This policy does not provide coverage if you fail to notify the police.

What to Do if You Have a Loss

If you have a loss to property covered by this policy, you must:

- (1) notify the Auburn Police immediately upon discovery of the loss if the loss is a theft.
- (2) report the loss to school administration immediately. We will supply you with a Loss Report form, which you must complete.

What to Do if You Have Damage

If you have accidental damage to property covered by this policy, you must:

- (1) notify the school administration or designated person immediately.
- (2) complete official APS iPad Damage Form, which will require a statement regarding how and when damage occurred.
- (3) do everything possible to protect the property from further damage.

General Rules and Conditions

These general rules and conditions apply to your policy:

CANCELLATION:

You may not cancel this policy. Participation in the 1:1 iPad program requires that you participate in the insurance program for the entire policy period. There are no refunds provided for students who withdraw from the Auburn Public Schools prior to the end of the school year.

YOUR COVERAGE:

Your coverage begins the day your payment is verified and will last either one full school year, or until the end of the current school year, as long as the specified terms and agreements have not been violated. See the insuring agreement for guidelines.

RENEWAL:

You must renew your policy annually. Renewal will be required annually at iPad distribution.

Insurance Coverage/Accidental Damage/ Theft & Loss Coverage

	Student Initials	Parent/Guardian Initials	
1			I/We understand that the District requires that I/we purchase insurance coverage for <u>accidental damage or theft</u> . I will be responsible for the annual premium payment of \$50.00. The policy period is from <u>August 30, 2017 through June 30, 2018</u> .
2			I/We understand that an insurer will <u>not</u> cover loss or damage caused by your dishonesty or anyone acting for you. Nor would an insurer cover any loss or damage arising from your illegal acts. We will also <u>not</u> cover loss or damage caused by your intentional damage or destruction of the iPad, case or charger covered under this policy.
3			I/We understand that the insurance policy above contains the complete details of coverage and I/we agree to abide by all principles contained in the policy.
4			I/We also understand that in the event that the iPad is lost, regardless of the circumstances, I/we will be responsible for the full replacement cost of the iPad (\$398.00), case (\$25.00), and charger (\$20.00) if it is not covered by insurance. Theft with the completion of a police report is covered one time by the annual insurance policy.
5			This iPad Agreement, other than possible changes by the insurer, shall remain in effect until the iPad is returned or a new agreement is signed.
6			I/We understand that the District will renew the insurance policy annually and I/We will be responsible for the annual premium. Refunds are not provided under any circumstances and the policy may not be cancelled.
7			I/We understand that the District may provide financial assistance to assist in paying the insurance premium for families who require it. I may be asked to provide financial information to justify the requested assistance.

The Auburn Public Schools reserves the right to amend this agreement at any time.

A signature below signifies that the student and parent/guardian has read, acknowledges and agrees to the above.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Auburn Public School District Use Only:

Initials of District Staff Member: _____ iPad Number: _____

Serial Number of iPad: _____

Cash/Check #: _____ Payment Date: _____

Financial Aid Requested: ____ YES ____ NO